

YOU ARE REQUIRED TO DO ONE OF THE FOLLOWING:

- **Post the deposit amount** quoted at the top of your citation copy in lieu of a court appearance.
- **Enter a Not Guilty plea** in lieu of appearing at the initial appearance date listed on the attached citation. This must be received NO LATER than 12:00 NOON on your scheduled court date. Your plea may be mailed, faxed, delivered in person or emailed to municourt@nfdl.org (a return email will be sent to confirm receipt of your plea). You will be notified by mail, *after* your initial appearance date, of your pretrial date and time.
- **Appear** in court on your scheduled court date to enter a plea of guilty, not guilty or no contest. Pretrial conferences for not guilty pleas are generally held at the conclusion of the initial appearances.

Payments may be made by cash, check, cashier's check or money order made payable to **Lakeside Municipal Court**. You may mail payments to the mailing address listed below. Payments may also be dropped in the locked drop box located inside the Fond du Lac Police Department. Credit card payments can be made by calling Government Payment EXP at 888-604-7888 (4.75% fee will be charged) or log on to their website (3.5% fee) at www.GovPayNOW.com. Please refer to **Pay Location Code #1503**. Discover/Novus, Visa, MasterCard, and American Express are accepted.

PLEASE NOTE: Failure to pay the forfeiture in a timely and satisfactory manner may result in a driver's license suspension for up to two (2) years, or a warrant may be issued for your arrest. We are members of the Wisconsin Tax Intercept Program and employ a collections firm to assist in the delinquent payment process.

MAILING ADDRESS:
16 Garfield Street
North Fond du Lac, WI 54937



COURT LOCATION:
126 North Main Street
Fond du Lac, WI 54935

Phone: (920) 924~2479 Fax: (920) 922~7926
Hours: Monday through Friday 8:00 a.m. ~ 4:30 p.m.

