

# COMMUNITY EVENT TOOLKIT FOR ALCOHOL MANAGEMENT



*Healthier Children Today, Healthier Community Tomorrow*

# INTRODUCTION

Community events and festivals are an important part of our community life and culture. At their best, they can be a place for children to play and family and friends to gather. Festivals and other public events can play a dual role in community norms by both setting and reflecting them. Community public events are often opportunities to celebrate the community and its identity.

Managing alcohol consumption is a major part of the event organizing that must be planned well in advance of the event itself. Public events may unintentionally support and encourage heavy use of alcohol. With beer tents, signage and sponsorships, alcohol can easily overshadow the purpose of these events and become the main attraction.

**This toolkit consists of research-based best practices. It will assist community event planners with safety suggestions that will better ensure a positive community festival and event experience as well as help to reduce over-consumption and the availability of alcohol to minors.**

Community event planners who implement these best practices send the message that underage drinking and over-consumption are not acceptable or consistent with the values and practices for a safe and responsible environment to promote enjoyable community and family events.

Implementing these practices and developing procedures for responsible service may help to reduce the event's liquor liability insurance rates.

We encourage event planners to implement these best practices as your time and resources permit. If you have any questions please contact Drug Free Communities of Fond du Lac County at: 920-906-6700 ext. 4704 or the Fond du Lac County Health Department at 920-929-3085.

# TABLE OF CONTENTS

Create a safe physical environment for attendees.....3

Make alcohol less available, less attractive & less acceptable to youth.....4

Establish and enforce responsible alcohol policies & procedures.....5

Prevent binge drinking and intoxication.....6

Communicate policies & procedures to servers, staff and volunteers.....7

Appendices & Resources.....8

Appendix A: Event Planner Checklist.....9

Appendix B: Questions to Address for Alcohol Policy Manual.....10

Appendix C: Community Event Alcohol Policies and Procedures Manual (Sample).....11

Appendix D: Food and Beverage Guidelines (Fond du Lac County Fair Sample).....13

Appendix E: Signage (Samples).....16

Appendix F: Responsible Party Accountability Statement (Samples).....19

Appendix G: Event Incident Report (Sample).....20

Appendix H: ID Verification and Alcohol Wristband Orientation (Sample).....21

Local, county and state alcohol laws.....22

Resources.....23

**This Toolkit is endorsed by the Fond du Lac County Law Enforcement Executive Association.**



# CREATE A *Safe* PHYSICAL ENVIRONMENT

## FOR ATTENDEES

**The physical environment and use of space contributes to the safety and enjoyment of all attendees.**

**To encourage a safe environment for all event attendees, consider the following practices:**

- Use an event planner checklist (Appendix A)
  - Collaborate with law enforcement and emergency personnel regarding alcohol policies
  - Hire adequate security to monitor alcohol consumption (Contact law enforcement or security agency for guidance)
  - Ensure pedestrian safety and adequate parking for attendees
  - Have designated entrances and exits with fenced-in community event grounds
  - Provide radio communication between serving stations and event coordinators and law enforcement
  - Post signage at entrance/exit areas so event attendees are aware of the event policies/practices such as “No Carry-ins”
  - Ensure access to restrooms, ticket booths, and games without having to go through or next to alcohol serving area
  - Monitor community event grounds, parking lots, and surrounding properties for suspicious activities
- Have adequate lighting for all event areas, especially entrances and exits, walkways, parking areas and service roads
  - Post warning signs to discourage drinking and driving and include signage of taxi/cab phone #'s
  - Enclose the alcohol sales and consumption area: Restrict alcohol sales to a designated location where underage patrons are not allowed
  - Use clear, plastic, distinguishable containers for alcoholic beverages, and serve soda and water in original bottles
  - Encourage alcohol license holders to have liability insurance (General liability does not include liquor liability)
  - Develop written, consistent procedures for handling anyone who appears to be intoxicated, including absolutely no sales to intoxicated individuals

Written, consistent  
procedures  
are critical

# MAKE ALCOHOL *less* AVAILABLE, LESS ATTRACTIVE & LESS ACCEPTABLE *to youth*

**When planning an event, consider the target audience: Will your attendees be youth, families, adults, or the general community? Knowing your audience and tailoring procedures to that audience will help ensure a fun and safe event for all!**

**For youth, family, and community-focused events, consider the following practices:**

- Post alcohol advertising at or above 36” from the ground
- Provide a designated area for alcohol sales away from all family and youth-oriented activities
- Keep child event areas alcohol-free and post signage “Alcohol Free Zone” or “Alcohol Prohibited Beyond this Point”
- Offer non-alcoholic drinks without alcoholic names (ex: Strawberry Surprise instead of Strawberry Margarita)
- Restrict or prohibit an alcohol industry name from being associated with or displayed at the event
- Reduce or avoid using alcohol logos on ads in partnership with community events
- Sell alcohol in a separate line from food and non-alcoholic beverages
- Sell only non-alcoholic beverages at youth-oriented events (ex: children’s

holiday event, youth athletics)

- Have alcohol-free events or days/nights where no alcohol is served or permitted

## **Preventing Underage Drinking**

- Restrict alcohol sales to a designated location where underage patrons are not allowed
- Check identification for all customers who plan to purchase or possess alcohol and use wristbands to identify people who are 21 and older (ID’s are checked on all adults for consistency)
- Post signage regarding the purchase, possession and consumption of alcohol policies
- Have ID verification area separate from alcohol sales vendors, including applying wristbands
- Deny service to anyone under the age of 21, even when accompanied by a parent, guardian, or spouse of legal drinking age and post signage in alcohol areas regarding this practice
- Use clear, plastic, distinguishable containers for alcoholic beverages, and serve soda and water in original bottles

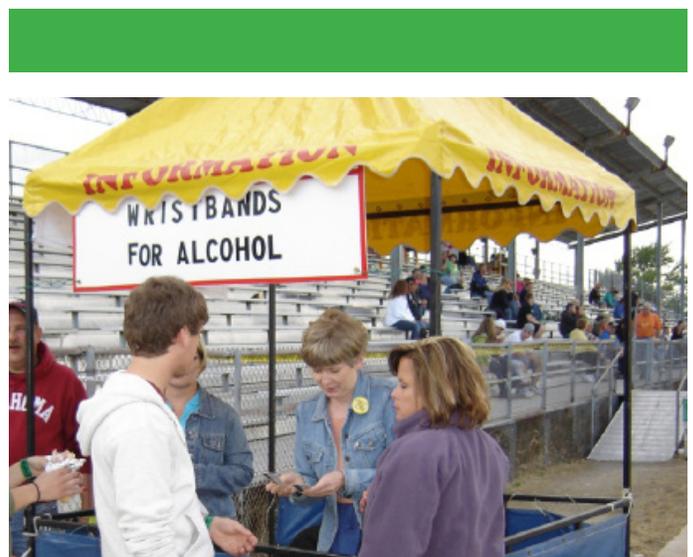
# ESTABLISH AND ENFORCE *responsible alcohol* POLICIES & PROCEDURES

Event planners may consider written, posted alcohol policies that address service, training, and management, as well as training servers, staff, and volunteers on the policies.

## Practices and policies to consider:

- Establish a responsible alcohol management plan using the best practices. (Appendix B, C & D)
- Inform the community about the alcohol management plan through newspaper, radio interviews, television, social media and internet
- Check identification for all customers who plan to purchase or possess alcohol and use wristbands to identify people who are 21 and older (ID's are checked on all adults for consistency)
- Have ID verification area separate from alcohol sales vendors, including applying wristbands
- Signage - Place visible signs announcing alcohol policies/procedures, examples of best practice wording are (Appendix E):
  - “Must be born on or before ‘today’s date of year’ in order to purchase, consume, or possess alcohol”
  - “We ID all adults who purchase or possess alcohol”
  - “Wristbands required to purchase or possess alcohol”
  - “Wisconsin Law prohibits sale of alcohol to persons under age 21 or intoxicated persons”

- “Alcohol Free Zone” or “Alcohol Prohibited Beyond this Point”
- Establish enforcement procedures for all policies
- Encourage or require servers be at least 21 years of age to sell or serve alcohol
- Prohibit drinking by servers while on duty
- If servers drink after the end of their shift, alcohol consumption must occur outside of work areas
- Prohibit servers who report for duty intoxicated from serving alcohol
- Limit alcohol advertising to alcohol service/sales area only
- Limit the hours of alcohol sales (example: not before 12pm) and discontinue alcohol sales 30 to 60 minutes before the end of the event
- Deny service to anyone under the age of 21, even when accompanied by a parent, guardian, or spouse of legal drinking age
- Encourage or require security to be at least 21 years of age



# Prevent

## BINGE DRINKING AND INTOXICATION

Over the past 5 years, Wisconsin has ranked one of the worst offenders of binge drinking in the nation. When alcohol is a major part of the celebration, community events often experience alcohol-related public disturbances, injuries, violence, vandalism or traffic fatalities. This puts a negative reflection on the event.

### Practices that decrease binge drinking and intoxication are the following:

- Limit the number of alcoholic beverages that can be purchased at one time
- Avoid drink promotions, such as “2 for 1”, “all you can drink” or “happy hour”
- Price non-alcoholic drinks less than alcoholic drinks
- Limit cup size to 12-16 oz. for beer and wine coolers and 5 oz. for wine, no alcohol served in pitchers
- Remove lids/caps and open cans of alcoholic beverage before serving to consumer
- Offer food & non-alcoholic beverages, including non-alcoholic beer
- Limit the hours of alcohol sales (example: not before 12pm) and discontinue alcohol sales 30 to 60 minutes before the end of the event
- Require servers to notify supervisor or security when they observe a person who is impaired or intoxicated
- Develop written, consistent procedures for handling anyone who appears to be intoxicated, including absolutely no

sales to intoxicated individuals

- Post signage “Intoxicated persons will not be served” (Appendix E)
- Be courteous, discreet, and tactful when ceasing alcohol service to intoxicated individuals
- Provide options for alternative transportation— do not allow intoxicated individuals to drive
- Eliminate drinking games or contests, and do not provide alcoholic beverage as prizes

### Behavioral cues of intoxication:

- Exhibiting changes of inhibitions or notable changes in behavior, becoming loud, talkative, or mood swings
- Exhibiting signs of poor judgment, inappropriate behavior, gestures, language or becoming overly friendly
- Exhibiting changes in reaction, unfocused eyes, slurred or slowed speech or losing train of thought
- Exhibiting changes in coordination, stumbling, dropping belongings or difficulty picking up items



# Communicate

## POLICIES & PROCEDURES TO THE SERVERS, STAFF & VOLUNTEERS

**Servers hold the key to prevent over-consumption as well as underage drinking at community events; however, alcohol policies & procedures are only effective when servers, staff, & volunteers know, understand, & enforce them.**

### Consider the following practices:

- Ensure adequate staffing needs for the alcohol sale area are established (Ex: The Fond du Lac County Fair has a 1:100 ratio of server:patron)
- Designate a manager or responsible party to oversee each sale area
- Communicate manager/responsible party name, contact information & schedule to event coordinator
- Require manager/responsible party to be accountable for all servers following event policies & procedures (Appendix F)
- A manager/responsible party or booth leader is present at each alcohol vendor booth at all times
- Staff and/or servers are easily identifiable (ex. wear an identifiable vest/shirt, button or name badge)
- Require servers be at least 21 years of age to sell or serve alcohol
- Prohibit drinking by servers while on duty
- If servers drink after the end of their shift, alcohol consumption must occur outside of work areas

- Hold pre- and post-event meetings and as needed during the event, to discuss alcohol policies, preventing over-consumption, underage consumption, and handling alcohol-related incidents
- Servers are familiar with the policies and procedures, including rechecking ID verification if needed
- Understand the process to record alcohol-related incidents on an incident report form (Appendix G)
- Communicate staff listings and schedule with event coordinator
- Event Coordinator should communicate with responsible parties/organizations as needed prior to event

### ID Verification/Wristband Area:

- Establish policies and procedures for verifying ID's and applying wristbands (Appendix H)

Servers hold the key to prevent underage drinking



Appendices

&

Resources

# APPENDIX A: Event Planner Checklist

## Pre-Event:

## At the Booth:

### Security:

- Hire adequate enforcement
- Each security officer has a flashlight
- Assign a designated position to each officer

### In the Alcohol Booth:

- Policy Manual
- ID checking guide
- Incident report form
- Cash box
- Easily distinguishable cups

### At the entrance to alcohol area:

- ID checking guide
- Tally counter
- Wristbands
- Posters
- Policy manual

### Signs and Posters:

- Post all signs for servers in visible location
- Posters are visible for event attendees

### Designated Area:

- Secure fencing
- Security at each entrance

### Servers:

- All servers are over 21
- Remind servers that there is no drinking on the job

### Festival Grounds:

- Trash receptacles are available
- Sufficient restrooms are available

### Parking Lot:

- Adequate lighting is available
- Sufficient parking is available

# APPENDIX B:

## Questions to Address for Alcohol Policy Manual

- \_\_\_ What are your community ordinances?
- \_\_\_ Who will be allowed to purchase alcohol?
- \_\_\_ What will be done to ensure event attendees do not carry-in alcohol?
- \_\_\_ What are your hours of operation?
- \_\_\_ What time will alcohol sales start and end?
- \_\_\_ How many drinks may customers purchase at one time?
- \_\_\_ Where will alcohol be allowed?
- \_\_\_ Who will be allowed to serve alcohol?
- \_\_\_ Who will monitor access into and out of the designated alcohol area?
- \_\_\_ Who will be allowed in the designated alcohol area?
- \_\_\_ Where will the designated alcohol area be?
- \_\_\_ How will admissions to the alcohol area be controlled?
- \_\_\_ Who is providing your enforcement? Who will ensure they have copies of the alcohol policies and procedures?
- \_\_\_ Who is providing emergency medical services? Who will provide them copies of the alcohol policies and are they prepared to handle alcohol related emergencies?
- \_\_\_ What steps will be taken to check the identification of those purchasing alcohol?
- \_\_\_ What procedure should event staff follow if they spot a fake ID?
- \_\_\_ Who will be selling alcohol? How have they been made aware of the alcohol policies and procedures? Are they reliable and trustworthy?
- \_\_\_ What are the steps for reporting underage drinking?
- \_\_\_ What procedure should a vendor follow when refusing to sell to an impaired person?
- \_\_\_ When should a vendor refuse to sell to an event attendee over the age of 21?
- \_\_\_ How should impaired persons be reported?
- \_\_\_ Who will monitor vendors and crowd for violations?
- \_\_\_ How will you distribute your alcohol policies and procedures manual among volunteers and other personnel?

# APPENDIX C:

## Community Event Alcohol Policies and Procedures Manual (Sample)

### Preventing Underage Sales

- I. Wristbands will be used to identify people 21 and older.
- II. Alcohol servers will sell alcoholic beverages only to customers with a valid wristband.
- III. Limit the number of alcoholic beverages that can be purchased at one time
- IV. Alcohol sales and consumption will be restricted to the designated alcohol area.
- V. Access to the alcohol area will be restricted to those with wristbands.
- VI. Alcoholic beverages will be served in cups that are easily distinguishable from non-alcoholic beverages.

### Preventing Intoxication

- I. Alcohol servers will not sell to any customers appearing obviously intoxicated.
- II. Alcoholic beverages will be served in single serving size cups (12 oz. for beer and wine coolers, 5 oz. for wine).
- III. Food and non-alcoholic beverages will be sold inside and outside of the designated alcohol area.
- IV. Alcohol sales will stop 30 minutes before closing.
- V. Drink promotions, bucket specials and pitchers will not be offered.

### Staffing and Management

- I. All alcohol servers are required to attend alcohol awareness training.
- II. All alcohol servers must be 21 years or older.
- III. Security will be contracted to monitor alcohol consumption, alcohol sales and entrance to the designated alcohol area.
- IV. All event staff must be sober while working.
- V. All staff, including contracted staff, must sign a form indicating that they have read and will uphold these alcohol policies and follow these procedures.
- VI. All staff will be given a copy of these policies and procedures.
- VII. All staff must record all questionable incidents on an incident report form.
- VIII. All staff will meet before the festival begins to discuss rules and ways to prevent/handle problem situations.
- IX. Alcohol sales will be overseen by at least one licensed bartender at all times.

# APPENDIX C CONTINUED:

## Community Event Alcohol Policies and Procedures Manual (Sample)

### Protecting the Community

- I. Staff will monitor parking lots and surrounding property for suspicious activities to ensure pedestrian safety.
- II. Parking areas will have adequate lighting for secure monitoring.
- III. Alcohol industry sponsorship is prohibited.
- IV. All sales will comply with local ordinances.
- V. The designated alcohol area will be placed away from family activities, restrooms and food vendors.
- VI. Event attendees will not be allowed to carry-in alcohol.
- VII. Alcohol policies will be displayed at the event and advertised prior to the event.

### Procedures

- I. **Checking Identification:** Identification must be shown in order to purchase alcohol and/or obtain a wristband. No ID, no service. Wristband distributors, and occasionally alcohol servers, must check ID's for authenticity and age. If a customer does not want to comply with these rules, wristband distributors or servers may refer them to law enforcement or security personnel.
- II. **Reporting underage drinking or impaired persons:** If an underage person is caught drinking or impaired persons are spotted, they should be referred to law enforcement or security personnel and escorted out of the event premises. The event coordinator should be notified.
- III. **Refusing sales:** Servers reserve the right to deny sales for any reason. If a customer does not want to comply with these rules, servers may refer them to law enforcement or security personnel.
- IV. **Medical Emergencies:** In the event of a medical emergency, 911 should be called and security personnel and the event coordinator should be notified.

# APPENDIX D:

## Food and Beverage Guidelines (Fond du Lac County Fair Sample)

**All guidelines must be followed while selling food and beverages at the Fond du Lac County Fair.**

1. Anyone wishing to purchase alcohol **MUST** be wearing a wristband. Absolutely no exceptions!
2. ALL people working at the concession stands need to be at least 21 years of age.
3. Smoking is not allowed while serving food and beverages.
4. Drinking alcohol while working is **NOT** allowed. After end of shift, alcohol consumption must happen outside of work areas.
5. Keep all coolers stocked with ice and beverages while working
6. Do not open un-needed stock of beverages.
7. ALL food and beverages served must be paid for.
8. ALL food and beverages consumed by individuals working at the concession stand must be paid for
9. Contact Fond du Lac Agricultural Society person in charge of concessions when product or information is needed. (Any FDL Agricultural Society (Fair Board) member can help if concessions person is unavailable.)
10. A cashier and cash box will be provided
11. The cashier will have a radio for communication with the FDL Agricultural Society / Office / Police / Emergency Personnel.
12. At the end of the day empty and clean coolers of product. Help the Agricultural Society representative put extra product in the locked trailers for the night.
13. At the end of the day put the skirting up on the tent before leaving for the night.

**As part of the partnership between the Fond du Lac County Fair and Drug Free Communities for Restricting the Sales of Alcohol to Youth, it is imperative that all guidelines are followed while serving alcoholic beverages.**

### **Preventing Underage Sale of Alcohol**

1. Wristbands will be used to identify individuals who are 21 and older.
2. Check Identification and wristband all individuals wishing to consume alcohol.
3. Use distinguishable cups for all alcohol served.

### **Preventing Intoxication**

1. No sales of alcohol to obviously intoxicated customers.
  2. Limit cup size
  3. Sale of alcohol stops at 11:45 pm or earlier if decided by Fair Board Personnel.
- Thank You for helping make this year's fair as safe and successful as possible. We appreciate what you do for us.

# APPENDIX E:

Signage (Samples)

**WRISTBANDS  
REQUIRED  
TO PURCHASE  
AND/OR  
POSSESS  
ALCOHOL**

---

**MUNEQUERA  
REQUIRIDO PARA  
COMPRAR O BEBER  
ALCOHOL**

# APPENDIX E CONTINUED:

Signage (Samples)

# We ID

*Please make sure to  
have your ID ready*

---

**Se les solicitará evidencia de  
mayoría de edad a aquellos  
que desean comprar alcohol.**

**Procure presentar  
identificación válida cuando  
compre alcohol**

## APPENDIX E CONTINUED:

Signage (Samples)

**INTOXICATED  
PERSONS WILL  
NOT  
BE SERVED**

---

**A LAS PERSONAS EM-  
BRIAGADAS  
NO SE LES SERVIRÁ  
MAS ALCOHOL**

# APPENDIX F:

## Responsible Party Accountability Statement (Sample #1)

Responsible Party: Read and Sign

I understand that our community event is dedicated to the safe and responsible sale and service of alcohol.

I will not knowingly serve alcohol to an underage or obviously intoxicated person. I will report any signs of illegal activity to the event coordinators.

I will not consume alcoholic beverages while on duty.

I have read and understand the policies. I recognize that my failure to follow these policies may result in negative consequences for my organization.

I will provide copies of event policies to all servers, staff, volunteers, and security before the event.

I have trained all servers of alcohol for our organization in the event policies and procedures, ID verification and incident reporting requirements.

---

Signature

---

Date

# APPENDIX F CONTINUED:

## Responsible Party Accountability Statement (Sample #2 Fond du Lac County Fair)

### Letter Format

Civic Group

City, State, Zip

Dear:

Thank you for offering the services of your group at the Fond du Lac County Fair. We appreciate our partnership with your group.

Your group is scheduled to work on (day, date, time and location). Enclosed with this letter you will find a copy of the rules and regulations for concession stand workers. It is important that these rules are distributed to and abided by all people working with your group during your shift. Noncompliance could jeopardize your group's future involvement with the \_\_\_\_\_. Please sign and return the acceptance letter upon review of the guidelines.

Again, thank you in advance for your assistance at the fair. Please contact me with any questions you may have. The Fair could not be successful with your help!

Regards:

Matt Immel

Executive Director, Fond du Lac County Fair

# APPENDIX F CONTINUED:

## Responsible Party Accountability Statement (Example #2 Fond du Lac County Fair)

I have received, read and attest that my group will abide by the concession selling rules for the Fond du Lac County Fair. By signing and accepting this contract, I hereby agree that I will be responsible for the distribution of these rules to all volunteers under my control. I further agree to accept responsibility to ensure that the volunteers understand and will follow the rules.

Accepted by:

---

Signature and Title

---

Print Name and Title

Of:

---

Organization/Civic Group

Acknowledged by:

---

Mathew Immel/Signature  
Fond du Lac County Fair

# APPENDIX G:

## Event Incident Report (Sample)

### Event Incident Report Form

Date: \_\_\_\_\_ Time of Day: \_\_\_\_\_

Reported by: \_\_\_\_\_

Guest Name and Description: \_\_\_\_\_  
\_\_\_\_\_

Non-Alcoholic Drinks Offered: \_\_\_\_\_ Accepted: \_\_\_\_\_

Alternate Transportation Offered: \_\_\_\_\_ Accepted: \_\_\_\_\_

Description of Incident: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Intervention Used: \_\_\_\_\_  
\_\_\_\_\_

Other Witnesses: \_\_\_\_\_  
\_\_\_\_\_

Signatures: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Incident Follow Up

How was this incident handled by the server? \_\_\_\_\_  
\_\_\_\_\_

Were policies followed? Yes No Explanations:  
\_\_\_\_\_  
\_\_\_\_\_

Incident Resolution:  
\_\_\_\_\_  
\_\_\_\_\_

# APPENDIX H:

## ID Verification & Alcohol Wristband Orientation (Sample)

### ID Verification and Alcohol Wristband Orientation:

#### Policy:

- Any adult who wants to purchase or possess alcohol is required to wear a wristband
- All adults who want to purchase or possess alcohol need to provide a government-issued photo ID in order to obtain a wristband.

**Anyone born on or before today's date: \_\_\_\_\_ is 21 years of age or older**

#### *Process to follow when checking ID:*

Compare the person to the picture on the ID:

- Is it the same person? (Consider shape of face, eye color, approximate height/weight)
- If in doubt, try asking them: What is their address & zip code on the ID or What is your middle name? (Watch for hesitation or nervousness)

Are they of age? According to the ID:

- WI driver's licenses will list the date someone turns 21 under their picture if 18-21.
- WI licenses: Over 21: printed horizontally, Under 21: printed vertically (exception may be someone who just turned 21 and doesn't have their new license yet). Date they turn 21 will be in RED below their picture.

Is the card legitimate?

- Is the surface smooth, especially around the picture?
- Check for holograms of the state seal. If the ID was issued after March, 2012 it will have 2 hologram pictures of the person in addition to their main picture.
- Is any printing (such as date of birth) a different style than the rest of the print (may be altered)?
- Does the back have the 2 different kinds of bar coding?
- If the card says "duplicate", ask for a second form of ID.

If you have any doubts about the person's age or identity, you are **not required** to give them a wristband. Trust your intuition, especially if the person seems nervous.

If anyone gives you difficulty, use the radio to have a Law Enforcement/Security assist you.

- Legally, you can keep the ID until the officer arrives, but if the person is agitated, remain calm and give the ID back if you feel it's unsafe to keep it.

Wristbands:

Apply to wrist, leave only a small amount of space between arm and wristband so it can't be slid off.

\*\*The Wisconsin Department of Transportation ID Verification Card titled "The F.A.B. ID Check" is available at: <http://bit.ly/171jhSr> or contact Drug Free Communities at 920-906-6700 ext. 4704.

# Local, County, & State Alcohol Laws

Review your municipalities ordinances regarding alcohol using the following information:

## County Ordinances

Fond du Lac County: <http://www.municode.com/Library/WI> (under Fond du Lac County)

## City Ordinances

City of Fond du Lac: <http://www.fdl.wi.gov/departments.iml?DeptID=6&DeptPage=83>

City of Ripon: <http://www.cityofripon.com/> (under Ordinances)

City of Waupun: <http://www.cityofwaupun.org/> (under Municipal Codes)

## Village Ordinances

Village of Brandon: <http://villageofbrandon.com/> (under Ordinances)

Village of Campbellsport: <http://www.municode.com/Library/WI> (under Campbellsport)

Village of Eden: Contact the Village Clerk

Village of Fairwater: <http://www.fairwater.wlhn.org/> (under Commonly Used Ordinances)

Village of Mt. Calvary: Contact the Village Clerk

Village of North Fond du Lac: [http://nfdl.org/government/municipal\\_code.htm](http://nfdl.org/government/municipal_code.htm)

Village of Oakfield: <http://www.service-life.com/wi/villageofoakfield/> (under Ordinances)

Village of Rosendale: Contact the Village Clerk

Village of St. Cloud: <http://stcloudwi.com/> (under Ordinances)

## Town Ordinances

Contact your Town Clerk or visit the Town website if available.

## Resources of State of Wisconsin Laws

State of Wisconsin Alcohol Beverage Laws

Chapter 125 <http://docs.legis.wisconsin.gov/statutes/statutes/125.pdf>

## State of Wisconsin Underage Drinking Laws

Chapter 125.07 <http://docs.legis.wisconsin.gov/statutes/statutes/125.pdf>

## State of Wisconsin Operating Under the Influence Laws

Chapter 346.63 <http://docs.legis.wisconsin.gov/statutes/statutes/346.pdf>

## Resources

*City of Middleton, Wisconsin, (n.d.). Primer on expanded premise or temporary licenses.*

*Drug Free Action Alliance, (2008). Working with students to address alcohol at public events. Retrieved from website: <https://www.asapcoalition.com/pdf/engagemen-toolkit-alcohol-at-events.pdf>*

Drug Free Communities of Fond du Lac County

FACE—Community Action Kit

Fond du Lac County Fair Board

Fond du Lac School District-Alcohol, Tobacco and other Drug and Health Experience and Attitude Survey

<http://drugfreemanatee.org/mcsac-safe-festivals-2011.pdf>

[http://ppaccentral.org/files/Safety\\_Guidelines\\_for\\_Sales\\_of\\_Alcohol\\_at\\_Public\\_Events-FINAL\\_VERSION.pdf](http://ppaccentral.org/files/Safety_Guidelines_for_Sales_of_Alcohol_at_Public_Events-FINAL_VERSION.pdf)

[http://www.alac.org.nz/sites/default/files/useruploads/LatestResources/large\\_events.pdf](http://www.alac.org.nz/sites/default/files/useruploads/LatestResources/large_events.pdf)

*Partners in Prevention, Rock County, Inc., (n.d.). Hosting alcohol-free or restricted-access community events.*

*Pennsylvania Liquor Control Board, Responsible Alcohol Management Program. Special Occasion Permit Holder's Planning Book.*

*University of Minnesota, Alcohol Epidemiology Program. (n.d.). Alcohol restrictions at community events. Retrieved from website: <http://www.epi.umn.edu/alcohol/policy/atevents.shtml>*

*State of California Department of Alcoholic Beverage Control, Licensee Education on Alcohol & Drugs.*

*Wisconsin Department of Transportation: The F.A.B. ID Check: Wisconsin Identification Card and Driver's License (March 2012)*

*Wisconsin State Council on Alcohol and Other Drug Abuse. (2010). Alcohol, culture, and workgroup recommendations: Changing Wisconsin's alcohol environment to promote safe and healthy lives ACE Report).*

# DRUG FREE COMMUNITIES

---

Fond du Lac County

*Drug Free Communities of Fond du Lac County is a collaboration of agency and community members from Fond du Lac county who have come together to address the growing problem of substance abuse in our community.*

***Vision:** Healthier Children Today, Healthier Communities Tomorrow*

***Mission:** To decrease substance abuse among youth & adults in our community*

For more information or to become involved, please contact  
(920) 906-6700 extension 4704 or the  
Fond du Lac County Health Department  
920-929-3085 ask for Kimberly Mueller

[www.drugfreefdl.com](http://www.drugfreefdl.com)

Design layout by: Kaitlin Mueller  
[kaitmueller@gmail.com](mailto:kaitmueller@gmail.com)